

MISSOURI MAPPERS ASSOCIATION BOARD MEETING MINUTES OF MARCH 5, 2010

The Missouri Mappers Association held its quarterly meeting on Friday, March 5th, 2010 at the Cass County Courthouse with a quorum of executive board members in attendance.

Members present were: President Don Cleveland, President-Elect Katie Shepherd, and Treasurer Lisa Chapman

We were joined by conference calls with Immediate Past President Frank Adam, Director Tim Kean, Director Steven Marsh, Secretary Sue Ann Stokes, and Barbara Kazuba

Don Cleveland called the meeting to order at 10:06 am.

Secretary Report:

Prior to the meeting, Don Cleveland sent out an email of the December 4th, 2009 meeting minutes for review.

The Board approved the minutes.

Don Cleveland briefly discussed the minutes of the Special January 21, 2010 meeting pertaining to Senate Bill 621.

The Board approved the minutes.

Treasurer Report, Lisa Chapman reported:

Balance as of December 4th, 2009 was \$20,103.53

Receipts Total was \$615.41

Balance and receipts total was \$20,718.94

Disbursements total was \$2,389.66

Balance as of March 5th, \$18,329.28

Lisa also reported that she changed the bank account to Commerce Bank in Harrisonville which would be much more efficient when more trips to the bank are required. It also has the most statewide branches compared to any other bank in the area. Signatures on the account are Don Cleveland, Lisa Chapman, and Katie Shepherd.

The Board approved the Treasurer report.

Committee Reports:

Annual Conference Report, Lisa Chapman reported:

The annual meeting committee has discussed the following approaches to encourage attendance at this year's conference:

- 1 Lower registration fee to \$90
- 2 Offer multiple attendee/organization discount
- 3 Lower vendor registration to \$400
- 4 Lower workshop fee to \$10/person
- 5 Offer Tuesday night welcome reception at no cost to members

We have some great workshops and speaking sessions in the works, and plan to have a completed agenda very soon.

I sent out a save the date email to the membership, and plan to send another one within the next couple of weeks. I will also be mailing out vendor registration forms within the next couple of weeks.

Awards, Barbara Kaszuba reported:

The awards committee submitted applications in the last newsletter and has not had any feedback so far. They will be putting a reminder in the next newsletter about mapper of the year and boss of the year nominations. The deadline for those will be June 1st, 2010. It was suggested Barbara send an email to the MMA membership as well as the reminder in the next newsletter.

Certifications, Lisa Chapman reported:

Marti Suiter sent an email stating...The Certification Committee is in the process of setting up a sub-committee to review the current PMM test and make a determination of whether one or two different test should be used for manual mapping and computer mapping.

Also, there has been no response to the notice in the newsletter regarding the PMM exam, so I am of the opinion that there will be no PMM exam given this year.

Education, Katie Shepherd reported:

Jay Riester emailed MMA chapter chairs and presidents asking for their input from chapters about other education opportunities they'd like to see and he has heard nothing back from them. He also sent out an email about upcoming education events in the state. He has asked people to let him know what they'd be interested in and has had no feedback.

Historical, No Report

Information Technology, Don Cleveland reported:

It has been discussed whether or not to merge the IT & Education Committee. After some discussion it seemed most thought they were two very different things and a lot of responsibility for one committee. It was mentioned that when they were formed it was the intent for each committee to be more specialized in each area. Don asked for a vote and it was passed to not merge the two committees.

Legislation, Don Cleveland reported:

Darrell King has resigned as Legislation Chair, an invitation was sent to Dan Roe but Don hasn't heard back from him.

Membership, Lisa Chapman reported:

Belinka Novotny-Held sent an email stating...currently Missouri Mappers Association has a total of 206 members. Of those members 6 are non-due paying lifetime members, 134 work in an Assessor's office, 34 are vendors, 12 are from cities and 10 of the total reside out of state. Currently 45 Missouri Counties have no members. Welcome to Ste. Genevieve County who added three new members last month. Congratulations go to Cape Girardeau County; they now have 10 active members, the highest in the state.

If you know anyone who may be interested in joining MMA a membership application can be downloaded from our web site, missourimappers.org.

Publication, Tim Kean reported:

The tentative date for the next newsletter is April 12, 2010 with a deadline for submissions on April 5, 2010.

Nominations, Don Cleveland reported:

Frank Adams, Darrel King, and Kay Schenewark have been appointed as the 2010 Nominating Committee. Don asked Frank to take the lead and suggested he contact last year's nominating committee.

Committee reports approved

Chapter Reports:

West Central Report, Lisa Chapman reported:

They have not had a meeting since their October 2, 2009 meeting.

No other chapter reports were submitted.

Chapter reports approved

Old Business:

-SB 621 Letter of Support: The MMA Executive Board held a meeting on January 21, 2010. The purpose of the meeting was to vote on a letter of support for Senate Bill 621. An email had been sent out to the MMA membership with 1 response returned in favor of support. The attending Executive Board members voted unanimously to support Senate Bill 621. On January 22, 2010 Don Cleveland sent a letter of support for SB621 from MMA to Rich Germinder in Senator Brad Lagers office.

-MMA Administrative Assistant hired position: The subject of a hired administrative assistant has been closed. There were no comments.

-Status of Committee duties & responsibilities: Katie reported she had heard back from every committee. She stated she will be sending an email to each committee chair asking for a bulleted list of duties as well as a few lines describing what the committee consists of. Don said it would be a good idea to have it at the annual conference so people will know exactly what they are signing up for.

-Status of MMA Annual Membership Photo Booklet: The MMA membership booklet is complete and has been sent out to all members. Katie said there have been no negative remarks and feedback would be good. She also stated she would like to have a hard copy at some point and that the original purpose was to do it every year. There was some discussion about what the cost to MMA would be. It was decided to explore options to be more cost productive.

-Status of New 2009-2010 MMA Master Membership Database: Don Cleveland stated Belinka has done an outstanding job keeping the membership list updated. Don also wanted to discuss the idea of putting the master membership list on the MMA web site. The idea of having to use a password to see the list was also discussed. It was decided that the matter should be pursued. Don is going to check into it more and report back to the board.

-Status of GIS Designation: Katie Shepherd reported on January 28th Katie Shepherd, Leslie Chamberlain, Steve Marsh, Mark DUEWELL, Barb Kaszuba and Stan Balsman met via conference call to discuss moving forward with developing a GIS version of the PMM exam. It was determined that Stan is going to try and establish a committee within the certification committee (comprised of only PMMs) that would be willing to meet, hopefully prior to the Annual meeting, and review the current PMM exam. Upon revision of the test, updates will be made as necessary and then the GIS version of the test can be added. No decisions were made on exactly how and when the GIS version of the PMM exam would be established, but there will be a small group of 2-3 people that will develop the GIS portion of the test. We determined a fair and efficient way to test GIS knowledge not only on paper, but also to include a hands-on portion of the exam. Stan will report back to the group when the meeting with the PMMs is scheduled.

-Status of two new Chapter possibilities (North West and South East): There has been no progress on the two new chapter possibilities. Katie is making a list of things that have to be done so these chapters can be formed and will be sending it to Marti so she can forward it to these chapters.

-Liability Insurance: The subject of liability insurance will be discussed at the next board meeting.

New Business:

-Website updates: The website has been updated concerning Jay's education information that was recently sent out. Don asked everyone to look at the website including all the links and make any suggestions they might have about keeping the website updated. Don said there is a link that lists vendors on the website that is very outdated and suggested it be deleted or someone take responsibility of keeping it updated. Frank said it was free advertising for vendors and suggested it might be an incentive to someone to become a vendor if they get the free advertising. He suggested updating the link. Lisa said she could send Mark a list of all the vendors that register for the conference this year. She also said she could send him a list of the 2009 vendors for now and it could be updated when the 2010 vendors register. Katie suggested we list the 2009 vendors and for 2010 list the vendors with an active link to their web address as an incentive. Tim said he thought we should make sure and let the vendors know ahead of time so they would be aware of the added value. Lisa said she will add the information to the vendor packet she will be sending out for registration.

-Other items: Don thanked Katie for taking care of a situation while he was out of town that came about concerning a MMA member and his misconception of Senate Bill 621. Katie said the individual sent an email and had very valid concerns but was extremely misinformed. He made mention of a GIS firm in Missouri that he felt was going to reap all the rewards from this legislation, referring to Midland.

She very tactfully replied back to his email and contacted Jim Haithcoat right away. She didn't feel like it was in the best interest of MMA for her or Don at that point to tactfully and accurately tell him he was completely wrong. He contacted Tim Haithcoat and after emailing back and forth he realized he had a very old version of the bill and was happy with the correct information and answers he received.

-Don thanked everyone for attending.

-10:00 a.m. May 6, 2010; Cass County Courthouse; Harrisonville Mo is the next scheduled board meeting.

-Don Cleveland made a motion to adjourn and the Board approved.

The meeting was adjourned at 11:00 am.