



Missouri Mappers Association  
P.O. Box 1692  
Jefferson City, MO 65102

**Board of Directors Meeting  
June 4, 2004**

**Phelps County Courthouse, Rolla, Missouri**

**President:** Jennifer Peterson  
City Utilities of Springfield  
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Springfield, MO 65801  
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**Vice-President:** Barbara Kaszuba, PMM  
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**Secretary:** Belinka Novotny-Held  
Jefferson County Assessor's Office  
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Hillsboro, MO 63050  
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**Treasurer:** Kim Swisher  
M.J. Harden, Inc.  
113 Birchwood Dr.  
Ballwin, MO 63011  
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gkswish@sbcglobal.net

**Director:** Randy Lewis  
Lewis-Bade, Inc.  
101 E. Walton St.  
Warrenton, MO 63383  
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**Director:** Stephen Daw  
Shafer, Kline & Warren Inc.  
2940 Main Street  
Kansas City, MO 64108  
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**Past President:** Patty Williams  
Cuivre River Electric Co-op  
112 E Cherry St.  
Troy, MO 63379  
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**Agenda**

**Call to Order – Note Attending Members**

1. Reading of Minutes
2. Treasurer's Report
3. Committee Reports
  - a. Information Technology
  - b. Membership
  - c. Certification
  - d. Historical
  - e. Legislative
  - f. Education
  - g. Awards
  - h. Publication
  - i. Annual Meeting
    - Group picture on the boat
    - Goody bag idea
    - Lifetime/Founding Members recognition
      - Dinner w/Pmm's? – need headcount, where?, do we have the funds?
    - Bags - Kim
4. Chapter Reports
  - a. Central East
  - b. West Central
  - c. Southwest – funds transferred, chapter hibernation
5. Old Business
  - a. Constitution change vs. by-law change
    - Put to vote at annual meeting
  - b. MGISAC Nomination
6. New Business
  - a. Nominating committee
  - b. Info. Tech. - Website specs need to be developed and made available to interested vendors at annual meeting



# Missouri Mappers Association

June 4, 2004

## MMA Board Meeting Minutes

Meeting at the Phelps County Court House

Meeting was called to order at 10:15 am. Members present: Jennifer Peterson, Steve Daw, Kim Swisher, Marti Suiter, Darrel King, and Belinka Novotny-Held.

**Item 1: No reading of the minutes as they were pre approved following the conference call meeting of March 5.**

**Item 2: Approval of Treasurer's report**

### QUARTERLY TREASURER'S REPORT

For Period 2/27/04 - 06/04/04

<b>Beginning Balance:</b>		<b>\$12,804.16</b>
Revenue:		
Interest Earned	1.45	
Education	0.00	
Exhibitor Fees	6900.00	
Conference Meals/Fees	0.00	
Golf	0.00	
Bowling	0.00	
Workshops	0.00	
PMM Certification	25.00	
Membership Dues	90.00	
Newsletter Ads	796.80	
West Central Dues	0.00	
Misc.	245.29	
	<b>Total Revenue:</b>	<b>\$8,058.54</b>
	Sub-Total	\$20,862.70
Disbursements:		
Postage	-\$127.25	
Annual Meeting	-\$1275.00	
Golf Tournament	\$0.00	
Bowling Tournament	\$0.00	
Awards	\$0.00	
Secretary of State	\$0.00	
MMA Website	\$0.00	
P.O. Box	-\$68.00	
Mileage	\$0.00	
Newsletter	\$0.00	
West Central	\$0.00	
Miscellaneous	-\$210.68	
		<b>-\$1,680.93</b>
<b>Ending Balance:</b>		<b>\$19,181.77</b>

Steve Daw made a motion to approve the treasurers' report. Belinka Novotny-Held seconded the motion.

### **Item 3: Committee Reports**

**Awards** – No report. Belinka will call Drevis and ask what she is doing and report back to the board.

### **Certification** – Belinka Novotny-Held Reports:

There were no successful candidates for the PMM designation. The PMM's will have a brief meeting on Thursday at the Annual Meeting. They will discuss how the exam is graded and make changes if needed.

**Education** – No report.

### **Information Technology** – Kevin Rasmussen submitted the following report:

1. There has been limited activity in the further development of the web page.
2. The email list server has yet to be updated with all the email addresses. The few emails that have been sent were successful with few undeliverable addresses coming back.
3. The web host company, Zak Companies Inc, has been experiencing difficulties with the server serving our web site. Our "contract" with them expires as of the end of the year. It has been suggested we develop a list of desired web components for our web page and requests bids for our hosting at the annual meeting with content development and maintenance as an option.
  - The suggestion was made that a "Notice for Bids" be put in the newsletter and the IT Committee put the stats together.
  - The board agreed that there should be a 5-year term agreement as it is difficult to keep moving the web site.

### **Historical** – Marti Suiter Reports:

Notebooks with photos recording a history of MMA have been put together. Plans are set to have photos available for viewing in different locations at the annual meeting.

- Marti requested that someone who can print a banner help her. Jennifer volunteered to do the printing.
- Marti expressed her concern that she may not be able to do a Power Point presentation. Kim Swisher volunteered to help.

### **Legislative** – Darrel King reported:

This report provides a summary of mapper/assessor-related bills passed during the 2004 legislative session. The bills have gone to the governor who has until July 14, 2004 to sign them into law. If signed by the governor, the new laws will go into effect Aug 28 unless they specifically state a different effective date.

1. House Bill 1004 – appropriations Bill - \$3.8 Million restored to the assessment fund, which should get the reimbursement near the \$6.20 per parcel level.
2. Senate Bill 960 – increases local withholdings for county assessors. First class get an additional 1/8% not to exceed \$100,000 and 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> class counties 1/4% not to exceed \$50,000.  
House Bill 795 – same withholding language as Senate Bill 960. (This essentially is the tech, GIS funding legislation we have worked on the last several years.)

Over all it has been a good year. Next year we will be looking for more money for GIS in small counties.

### **Membership** – Gladys Smith reports that the membership has not changed since the last report.

The board discussed the following ways to increase membership:

- Put ads in the Assessors newsletter. Darrel recommended we also put an ad in the IAAO newsletter.
- Ads could also be placed in the USGS newsletter, Surveyors newsletter, ESRI newsletter and solicit student membership at Missouri schools and 911 offices.
- Steve is going to contact RPC's (Regional Planning Commissions). Darrel is to send a mailing list to him.

**Publications** – Shane McDermott Submitted the following report:

The next issue will be due out in July. We sent out approximately 222 newsletters by mail, and we now have 30 people that have signed up for the digital newsletter. We ran 12 advertisements that generated \$539 in revenue. The printing costs from PSBA were \$153.20.

- Marti Suiter suggested we put more news articles in the newsletter.

**Annual Meeting** – Steve Daw reported:

The Conference Agenda and registration from are complete and will be mailed as soon as mailing labels are received. Kim added that the TBA (Kim Swisher) on the agenda is titled "Building Your Cadastre". Monty Parker will be the 10:00a.m. speaker. Two workshops are scheduled for Wed. There will be a dinner on Wed. evening with the Board Members, PMM's and Founding MMA members. Thursday will be filled with speakers, a pre-dinner cruise on the lake, and conclude with dinner and a Vendor social. Carnival games are planned for the vendor booths however Kim reported that only 4 of the 12 registered vendors have said they will provide a game. Friday will conclude with the business meeting and presentation of awards and door prizes.

- Kim requested that an award be purchased for the best decorated Vendor Booth.
- Belinka will put together Workshop Gift Bag to include a \$50 restaurant gift certificate for Larry Bollinger.
- Belinka will put together several \$20 Vendor Packets of beads, coins, masks & other Mardi gras items for Vendors to purchase. She will also have several types of Mardi gras items available for attendees to purchase.
- Belinka will purchase Speaker "Thank you goodie gift baskets or bags".
- Board approved order from 4-imprint, Steve to complete order.
- Kim will order Mapper on Board when she orders the Bags
- Jennifer volunteered to print name tags in color /MMA to provide color ink cartridge
- The group picture on the boat was nixed.
- Steve is to make reservations for the boat for Thursday evening ASAP.
- Wednesday night there will be a dinner with founding members, PMM's, and Board Members.
  1. Jennifer will select a restaurant; the tentative head count is 25.
  2. Belinka will e-mail Steve & Jennifer a list of PMM's
  3. Marti will e-mail Steve & Jennifer the list of Founding Members
  4. Jennifer will prepare the invitations.
- Belinka will contact Darrel King and ask him to call the governor asking him for a proclamation honoring MMA's 20 years of service in Missouri.

Kim Swisher made a motion to accept the committee reports. Steve Daw seconded the motion.

**Item 4: Chapter Reports**

- Central East – Kim Swisher reported that they met April 27<sup>th</sup> in Jefferson City as part of GIS Day at the Capitol. Next meeting will be a picnic on June 23 in Wright City. Mike Flowers, the State Land Surveyor, will speak.
- West Central – Marti Suiter reported there was a meeting in Maries County.
- Southwest – Chapter currently in hibernation.

**Item 5: Old Business**

- The Constitution will be voted on and if approved will go into effect at the Annual Meeting.
- Jennifer asked that a note be added to the agenda / registration form that attendance is needed to change the Constitution / By-Laws.

**Item 6: New Business**

- The Board nominated and approved Kim Swisher to be the new MMA representative to MGISAC
- The board appointed Marti Suiter and Belinka Novotny-Held create a nominating committee for open positions on the board. Kim Swisher agreed to accept the nomination of President for the next year.
- Marti will submit an article to the newsletter asking for nominations from the general membership.

Meeting was adjourned at 1.10 p.m.